

**LYNN WATER & SEWER COMMISSION  
SUPERINTENDENT OF SEWER AND DRAINAGE OPERATIONS**

The Lynn Water & Sewer Commission is seeking a highly qualified, experienced individual to be Superintendent of Sewer and Drainage Operations. The Superintendent of Sewer and Drainage Operations shall work for and report to the Chief Engineer on the operation, installation, maintenance and security of the sewer collection system and storm drainage system. The Superintendent shall manage all aspects of the sewer and drainage collection system including Capacity Management, Operations, and Maintenance Program (CMOM); Sanitary Sewer Overflow Emergency Response Plan (SSO ERP); regulatory reporting in accordance with DEP and EPA; manage budgetary functions; prepare specifications, pre-requisitions and reports; oversee personnel and labor relations; implement directives of the Commission; review and approve invoices; recommend and implement long-term capital improvements; assist with the purchasing of sewer equipment/supplies; assign and schedule daily work orders; prepare all reporting requirements under the Commission's Consent Decree which includes the Annual and Quarterly reports; and perform any/all other management responsibility tasks of the Commission.

**Minimum Requirements:** Associate's Degree in Civil Engineering or related field. A minimum of five (5) years' experience in public administration as a manager/supervisor of a municipal sewer and drainage collection system. Knowledge of all technical phases of sewer and drainage collection, public health and environmental regulations and the ability to interpret engineering plans. A proven track record to effectively communicate both orally and in writing; including, but not limited to, communication with the public, regulatory agencies, contractors and employees. Ability to update drawings, GIS data base, prepare plans, sketches and cost estimates for in-house sewer and drain projects.

Hold and maintain all required licenses pertaining to the job, including a Massachusetts Commercial Driver's License, Massachusetts Department of Public Safety Hoisting License, and Massachusetts Grade IV Collection System Certification. Ability to use Computerized Maintenance Management System.

**Desirable Qualifications:** Bachelor's Degree in Civil Engineering and valid EIT/PE Certificate.

**Salary:** Annual salary commensurate with ability and experience in all phases of responsibilities.

**A Lynn Residency is required within 6 months upon employment.**

Qualified applicants desiring to apply for the position should submit a detailed resume with cover letter to Robert Fennell, Deputy Director, Lynn Water & Sewer Commission, 400 Parkland Avenue, Lynn, MA 01905-1138; or email to [bfennell@lynnwatersewer.org](mailto:bfennell@lynnwatersewer.org).

The Lynn Water & Sewer Commission is an Equal Opportunity Employer.